

Lebanese American University

To : Members of NEASC-S1, NEASC-S3
From : Nola Bacha, Secretary
Subject: Minutes of the Meeting Held on Thursday, May 4, 2006 at 4:00 p.m.
by teleconference.

Present: Dr. Cedar Mansour (Chair), Dr. Nola Bacha, Dr. Elie Badr, Dr. Elie Haddad, Mr. Jamil Iskandar, Dr. Michel Majdalani, Dr. Raed Mohsen

The following agenda was adopted:

The minutes of April 20, 2006 were approved as distributed.

Strategy for Writing the Appraisal Draft

A brief meeting was held to discuss the strategy in writing the draft for the appraisal part of the self study. It was agreed that the document A frame of Work for the Appraisal Section proposed by Dr. Elie Badre would be used as a template for this purpose. The members discussed how the template would best be applicable to both sub standards 1 and 3. A sample appraisal draft for sub standard 4 was sent to the members.

The next meeting was scheduled for Tuesday, May 23, at 4:00 p.m. in Beirut.

The meeting was adjourned at 4:30 p.m.

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