

Minutes
Sub-committee Meeting on Standards 10 and 11
October 31, 2005

In attendance: Magda Abu Fadil, Jim Finlay, Irma Ghosn, Antoine Romanos, Manal Yunis

Dr. Finlay opened the meeting by delineating the committee's charge which is to perform and honest assessment of LAU compliance with Standards 10 and 11 regarding Public Disclosure and Integrity. He explained that process began with a review of the standards followed by an investigation of published NEASC self-studies, sample of which had been provided to the committee members in advance. From here, it is the responsibility of the committee members to

1. isolate identifiable strengths and weaknesses with respect to each of the individual sub-standards
2. Identify areas of verifiable compliance with individual sub-standards
3. Identify proactive initiatives relating to individual sub-standards
4. Identify "administrative action areas"
5. Identify "information gaps" for further research and/or data collection
6. Identify and compile all written documents to substantiate compliance with individual sub-standards
- 7.

Following a review of the work accomplished so far, individual research and data collection tasks we assigned to the sub-committee members with instructions to delivery a progress report by Monday, November 14. The next committee meeting was scheduled for 12:00 p.m. in Beirut on December 2 at which time the members will review all of the collected information and make a final determination of items 1-6 above so that the process of drafting a unified committee response to the appropriate standards can commence. Meeting adjourned at 1:50 pm.