

Lebanese American University

To : Members of NEASC-S1, NEASC-S3
From : Nola Bacha, Secretary
Subject : Minutes of Meeting Held on Thursday, January 12, 2006 at 4:30
p.m. at the Beirut Campus in Conference Room B and in Byblos in
Science Room 606 by Video Conference.

Present: Dr. Cedar Mansour (Chair), Dr. Nola Bacha, Dr. Elie Badre, Mr. Jamil
Iskandar, Dr. Michel Majdalani, Dr. Raed Mohsen

Excused Absence: Dr. Elie Haddad

The following agenda was adopted:

1. Approval of Previous Minutes

The minutes of December 22, 2005 were approved as circulated.

2. Review of Action Plan

The committee reviewed and commented in detail on the table (version 2) of indicators and exhibits as presented by NEASC-S1. A revised table will be sent to all members before the next meeting. The draft table of indicators and exhibits for NEASC-S3 was distributed, and members of NEASC-S3 team were requested to give feedback before the next meeting. NEASC-S1 members will send to the Chair sample questions to be included in the student questionnaire along with questions relevant to NEASC-S3 which was suggested could be interfaced with NEASC-S6 on students. Both teams are to bring to the next meeting any exhibits obtained.

3. Date of Next Meeting

The next meeting will be with the facilitator for accreditation, Mr. Randy Bell, on Monday, January 16, 2006 at 2:00 p.m. in Beirut.

The meeting was adjourned at 6:00 p.m.