

Lebanese American University

To : Members of NEASC-S1, NEASC-S3
From : Nola Bacha, Secretary
Subject: Minutes of the Meeting Held on Thursday, May 31, 2006 at 4:30 p.m.
in Science 606, Byblos Campus

Present: Dr. Cedar Mansour (Chair), Dr. Nola Bacha, Dr. Elie Badr, Mr. Jamil Iskandar, Dr. Michel Majdalani, Dr. Raed Mohsen

Excused: Dr. Elie Haddad

The following agenda was adopted:

1. Approval of Previous Minutes

The minutes of May 4, 2006 were approved as distributed

2. NEASC Projection Phase Schedule

Dr. Elie Badr gave an update on the Steering Committee's work in scheduling the projection phase of the Self Study. The schedule distributed highlighted the stages in this third phase beginning May 27, 2006 and continuing to January 18, 2007. The stages included the following tasks as mentioned in the schedule: charging NEASC chairs and members to determine appropriate University entities to respond to the appraisal, submitting names of entities to VPAA, presenting and reviewing Self Study appraisal with entities, training entities in projection methodology, developing and reviewing projection commitment, writing and reviewing draft projection section, developing Projection Implementation Plan.

3. Draft Appraisal Section for Sub-Standard 1

The members discussed the draft appraisal section for sub-standard 1 and made recommendations for improvement. A revised draft will be sent to the members. A draft questionnaire to obtain the LAU's students' input on their awareness of the University's Mission Statement was agreed on.

The draft appraisal section for sub-standard 3 will be discussed in the next meeting.

4. Next Meeting

The next meeting was scheduled for Thursday, June 8, 2006 at 4:00 p.m. in Beirut.

The meeting was adjourned at 6:00 p.m.