

**Lebanese American University
Lebanon**

January 17, 2006

Memo To : NEASC Steering Committee, LAU Community
From : Salpie Djoundourian
Subject : Minutes of the NEASC STD 4C Subcommittee meeting held on Friday, January 17, 2006, at 12:00pm, in the Registrar's Office, Byblos Campus.
Present : K. Aercke, S. Djoundourian, F. Jreidini and F. Salibi

NEASC STD 4C Subcommittee is entrusted with standards 4.29-4.43.

During the meeting it was agreed that each member would prepare a description of the assigned standards as follows.

K. Aercke – Standards 4.32, 4.33, 4.36

S. Djoundourian – Standards 4.31, 4.34, 4.37, 4.40

F. Jreidini – Standards 4.29, 4.30, 4.38, 4.39

F. Salibi – Standards 4.35, 4.41, 4.42, 4.43

The time table agreed on for submitting the report was set for Monday January 23, 2006

The meeting adjourned at 1:00 pm.