

**Lebanese American University
Byblos -Lebanon**

May 2, 2006

Memo To : NEASC Steering Committee, LAU Community
From : F. Jreidini
Subject : Minutes of the NEASC STD 4C Subcommittee meeting held on Tuesday May 2, 2006 in Science 606, Byblos Campus & Irwin Conference B, Beirut Campus [video conference] at 12:00 am.
Present : H. Abdo, K. Aercke, E. Badr, S. Djoundourian, S. Habr, F. Jreidini, F. Salibi

NEASC STD 4C Subcommittee is entrusted with standards 4.29-4.43.

The committee has received a large number of answers from sent survey questionnaires, and will be analyzing the data. Dr. Badr will also be sending a study done that will show the track of students from their acceptance at LAU to their graduation.

Once the appraisal of those sub-standards directly related to integrity terminated, the committee, upon request, will cover all of its other overlapping sub-standards.

A time frame was set for submitting the first draft of appraisal that needs to be ready by the first week of June.

The committee continued to dissect and depict those parts that are directly related to integrity:

Standard	Assessment decision	Part to be considered	Details
4.32	Will be assessed	All parts	Awaiting details from STD subcommittee 4D
4.33	Will be assessed	SINARC IBAF All other institutes do not award credits for courses	Profile of instructor Data received
4.34	Will not be assessed	No credits are awarded	
4.35	Will be assessed		Look at the application of rules
4.36	Will be assessed		Existing data to be compiled
4.37	Will be assessed	Check 4.33	
4.38	Will be assessed		
4.39	Will be assessed	Check 4.32	
4.40	Will not be assessed	No joint degree, only certificate of attendance	
4.41	Will be assessed	Existence of policies and procedures?	No clearly spelled out policies or procedures to handle transfer of credits
4.42	Will be assessed		
4.43	Will be assessed		

The committee will meet again on Friday, May 12, 2006.

The meeting adjourned at 1:20 pm.