

**Lebanese American University  
Lebanon**

**November 25, 2005**

**Memo To** : NEASC Steering Committee, LAU Community  
**From** : Salpie Djoundourian  
**Subject** : Minutes of the NEASC STD 4C Subcommittee meeting held on Wednesday November 23, 2005 in Science 606, Byblos Campus and Irwin Conference Room C, Beirut Campus at 11:30 am, via video conferencing.  
**Present** : K. Aercke, E. Badr, S. Djoundourian, F. Jreidini and F. Salibi

NEASC STD 4C Subcommittee is entrusted with standards 4.29-4.43.

The second meeting of the subcommittee was devoted to discussion of the draft document that was on the table. On this second round, many of the inconsistencies that appear in the academic catalogue were highlighted. The committee then designed a series of questions that would help indicate whether the university satisfies the standards. Next to each question, the party or the parties that could potentially answer those questions were identified.

The meeting adjourned at 1:00 pm.