

Assessment of Student's Learning Committee (4D)
Meeting Date and time: November 25, 2005 at 4:00 p.m.
Secretary: K. Sarouphim

Minutes of the Meeting

The committee members worked predominantly on designing questionnaire items. The survey on how and what faculty at LAU measure their students' learning will be sent to all faculty for completion, as soon as the final version of the questionnaire is out.

The questionnaire is based on guidelines set by NEASC as well as on other surveys such as NSSE and FSSE. The items cover areas pertaining to the methods faculty use to assess their students' learning, such as exams, projects, productions, etc. as well as items that aim at determining what students' skills are assessed by faculty, such as basic knowledge, writing skills, etc. and whether faculty design remedial work for learning deficiencies.

In its present form, the questionnaire is still a draft. Once finalized, it will be sent to Dr. Huda Abdo who will check for duplication of items, if any, with questionnaires designed by the other subcommittees of Standard 4. We are aiming at distributing the questionnaire to all faculty at LAU (full-timers and part-timers) by the first week of December 2005.

The next meeting will be held on Tuesday December 6, 2005 at 4:00 p.m.