

Lebanese American University

November 19, 2005
Approved

Memo to: Members of the Accreditation Committee (Standard Five)
Subject: Minutes of the Accreditation Committee Standard Five minutes held on Thursday, October 27, 2005 at 3:00 P.M. in Irwin Hall Conference Room A
Present: R. Bahous, H. Harmanani, C. Issa (Chair), A. Kabbani, N. Samaan, M. Taha

- Dr. Issa welcomed the members of the Committee and briefed them on the outcomes expected from such a Committee that deals with standard five, i.e., faculty. Dr. Issa prepared an outline (see attached paper) summarizing the various points to be addressed by the Committee while writing the report.
- It was decided that each member should brainstorm about the first part of the outline (faculty profile) and share these ideas with the group during the next meeting.
- Due to time constraints and faculty busy schedules, it was decided that most meetings would take place in Beirut campus

The meeting was adjourned at 4:10 P.M.

Standard 5
FACULTY

A. FACULTY PROFILE

- 1. Full-time faculty*
- 2. Part-time, visiting and adjunct faculty*

B. FACULTY RESPONSIBILITIES AND EFFECTIVENESS

- 1. Overview*
- 2. Research*
- 3. Teaching*
- 4. Student advising*
- 5. Service*
- 6. University governance and academic policy-making*

C. INSTITUTIONAL EFFECTIVENESS

- 1. Overall trend*
- 2. Support for research*
- 3. Support for teaching*
- 4. Libraries and technical support for teaching and research*

D. FACULTY WELL BEING

- 1. Promotion*
- 2. Evaluation*
- 3. Salary Increase*

E. RECRUITMENT AND RETENTION

- 1. Overview*
- 2. Salary and benefits packages*
- 3. Obstacles to recruitment*

F. ACADEMIC ENVIRONMENT

- 1. Overview*
- 2. Challenges*

G. SUMMARY OF RECENT ACCOMPLISHMENTS