

LEBANESE AMERICAN UNIVERSITY

LIBRARIES

MEMORANDUM

To : Members of the Library Accreditation Committee

From : Cendrella Habre
Systems Librarian

Subject : Minutes of the Library Accreditation Committee meeting held on Monday January 16, 2006 @4:00 PM, Lounge, Riyad Nassar Library, Beirut Campus.

Present : Fawz Abdallah, Cendrella Habre, Ahmad Hourri, Aida Naaman, Marwan Rowayheb, Melissa Stockman.

Absent : Carole Sabbagha

The meeting began by approving the January 3, 2006 minutes.

The following items were discussed thoroughly during the meeting:

1. The IT outline of the self-study report which was prepared by both Ms Stockman and Ms Habre. Several changes were suggested by the members of the committee.
2. The documents which should be prepared for our meeting with Mr. Randy Bell on Thursday January 19, 2006.

Appointing a date for the next meeting will be scheduled according to the outcome of the meeting with Mr. Bell.

Meeting was adjourned @5:00 pm.