

LEBANESE AMERICAN UNIVERSITY

LIBRARIES

MEMORANDUM

To : Members of the Library Accreditation Committee

From : Cendrella Habre

Subject : Minutes of the Library Accreditation Committee meeting held on Friday December 9, 2005 @ 1:30 PM, Lounge, Riyad Nassar Library, Beirut Campus.

Present : Fawz Abdallah, Cendrella Habre, Ahmad Hourri, Aida Naaman, Marwan Rowayheb, Melissa Stockman.

Absent : Carole Sabbagha

As a start the attendees approved the minutes of Nov. 28, 2005.

This meeting was dedicated to discuss and finalize the draft of the questionnaire directed to students, which was prepared by Dr. Abdallah.

The members agreed to be consistent in preparing the questionnaires to prevent any ambiguities.

Next meeting will be held on Monday Dec. 12, 2005, same location.

Meeting was adjourned @3:00 pm.